

FOLDER

Grading Sheet (v21)

PER _____

NAME (Last,First) _____

DATE _____

ASSIGNMENT: Class Folder

SUBMISSION DATE

	Description	Points					Pt	SETUP	2	3	4	5	6
		0	3	6	10								
	Table of Contents	0	3	6	10	10							
1	Homework	0	10	20	30	#/D 40	40						
2	Tests, Quizzes, Classwork	0	10	20	30	#/D 40	40						
3	Reference/Handouts	0	5	10			10						
		Subtotal											
	NO SETUP Grade	-20							-20	-20	-20	-20	-20
	Extra Credit	5	10	15	20								
		Final Score											

Common Mistakes:

1. No label on Cover.
2. Cover dirty or damaged.
3. No Score sheet
4. No Supplies
5. Loose pages
6. No Table of Contents
7. Sections in incorrect order/Missing Sections
8. Table of Contents does not match actual pages
9. Missing Notes pages
10. Notes Pages missing date and/or Day number
11. Missing Journal Pages
12. Journals don't fill entire page **NO white space allowed!**
13. Journal Pages missing date and/or Day number
14. Journals not in **INK**.
15. No Dates/Sequence numbers on bottom of returned (#/date)

16. Cross-outs, overwrites, whiteout, pencil on dates/page numbers
17. **You MUST use a new grading sheet for EACH marking Period**
18. **You must have a setup grade on this grading sheet (-20)**